AdvocateAuroraHealth®

CARE EVERYWHERE® **OPT-OUT/OPT-IN REQUEST**

Federal and State laws allow health care providers to disclose much of your health information, without your written permission, when other hospitals, physicians, and health care providers need to treat you. The sharing of your health information between the physicians who treat you is helpful in the continuity and coordination of your care and may reduce duplicative testing.

Until now, we did this sharing of medical records using telephone, mail or facsimile. New technology now allows us to share health information electronically in a secure manner. One method for sharing this information electronically is called *Care Everywhere*, which is available to participating health care providers who use the same electronic medical record system as Advocate Aurora Health (AAH.)

Most of your AAH health information is automatically included in *Care Everywhere* unless you request in writing for it to be excluded. To have your health information excluded from *Care Everywhere* you must sign this Opt-Out form. Examples of information that is NOT available via *Care Everywhere* includes substance abuse treatment, sexual assault/forensic records and behavioral health treatment records.

If, in the future, you want to change your Opt-Out decision, you must complete a new form and send it to your local AAH Health Information Management (Medical Records). Your request will be processed within 5 business days of receipt.

PLEASE PRINT

First Name	MI	Last Name
Date of Birth (mm/dd/yyyy)		Daytime Phone

By selecting the Opt Out option be aware that you are opting out of Care Everywhere for AAH **and** for all other entities contracted to use the AAH electronic record.

☐ **Opt Out:** I request that my Advocate Aurora health information be excluded from *Care Everywhere*. I understand this means that other health care providers will not be able to obtain my health information through *Care Everywhere* except to the extent action has already been taken to release information, and **they may still obtain it through other methods.**

☐ **Reverse my Opt Out:** I previously chose to Opt-Out of *Care Everywhere* and not allow my Advocate Aurora Health (AAH) health information to be electronically available to other health care providers. I am now choosing to participate (Opt-In) and allow my AAH health information be electronically available. By checking this box and signing this form, I am reversing my prior request to exclude my health information from Care Everywhere.

Patient/Authorized
Date: _____ Time: _____ Representative Signature: _____

If Authorized Representative, Relationship to Patient: _____

Print Representative Name: _____

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CARE EVERYWHERE® : Sharing Information Electronically

State and Federal laws allow health care providers to disclose your health information without your written permission when other hospitals, physicians and health care providers need to treat you. This exchange is helpful in coordinating your care. Until now, this sharing was performed using the telephone, mail or facsimile. We now have technology that allows us to share health information electronically and securely. It is called Care Everywhere.

Frequently Asked Questions

Question: What is Care Everywhere?

Answer: Care Everywhere allows doctors and nurses from different organizations to electronically exchange patient health information. It is a tool within our electronic medical record that is used to securely share patient health information with other healthcare providers. Anyone who receives care at participating Care Everywhere organizations may benefit from Care Everywhere. Whether you are traveling and need emergency medical attention, or perhaps you visit other healthcare providers in the community, Care Everywhere allows these providers to access more information about your health status so that they can better meet your medical needs.

Question: What type of information is shared/available?

Answer: Patient health information includes most of the information in the electronic health record. There are some very specific types of information, though, that are NOT shared this way.

Question: What type of information is NOT shared/available through Care Everywhere?

Answer: Information that will not be shared through Care Everywhere includes:

- Behavioral health treatment
- Substance abuse program services
- Sexual abuse/Forensic records

Additionally, it is unlikely that we can electronically exchange patient records with other countries in this same way. The process for this exchange would require a signed patient authorization for the release of your information. Records that are not available via Care Everywhere would need to be separately requested from the facility.

Question: Who can see my information in Care Everywhere?

Answer: Only health care professionals involved in your care during your health care visit can view your information. Healthcare professionals may only access your information to coordinate your care and treatment.

Question: How do I sign up for Care Everywhere?

Answer: There is no sign up process for Care Everywhere. The sharing of patient information <u>for treatment purposes</u> is permitted use of medical information.

Question: What if I don't want to participate in Care Everywhere?

Answer: During the registration process, alert your Patient Access team member you would like to complete a Care Everywhere Opt-Out Request. If you choose to change/reverse your Care Everywhere election at any time, simply complete the Opt-Out Request and send to your local Advocate Aurora Health Information Management (Medical Records) department.

Question: How long does it take for my change in preference for Care Everywhere to take effect?
Answer: Updating your Care Everywhere option may take up to 5 days.

Question: If I opt out of Care Everywhere, does that mean that other health care providers cannot obtain my health information without my written consent?

Answer: No, state and federal laws still allow access to most of your health information, without your written consent, as long as the request is made by other health care providers who are involved in your care. This information would be shared via telephone, mail or facsimile.

Care Everywhere is a trademark of Epic Systems Corporation.