

Uploading Advance Directive Documents

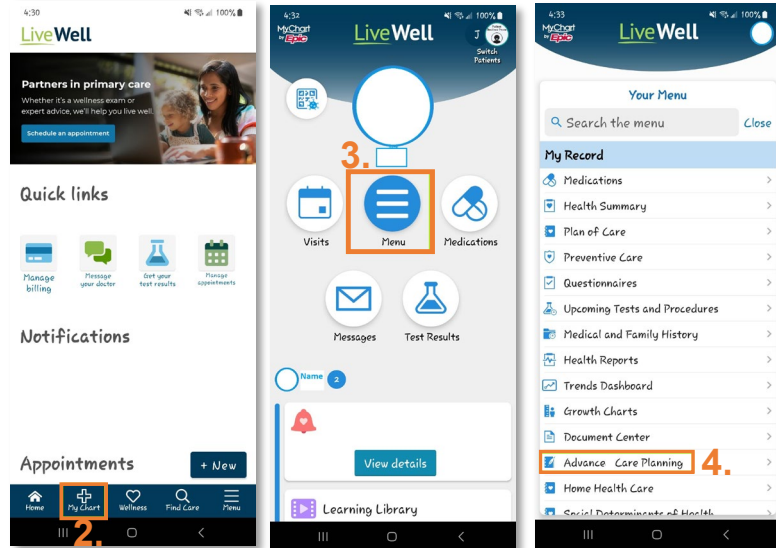
To ensure your Advance Directive Document is added to your patient record.

Prior to uploading your Advance Directive, ensure that your **Advance Directive is a single PDF file** and contains all relevant pages and appropriate signatures.

Accessing your Advance Care Planning information via your phone

1. Log into your LiveWell app
2. Click on the 'MyChart' at the bottom
3. Click on 'Menu'
4. Scroll and click on 'Advance Care Planning'

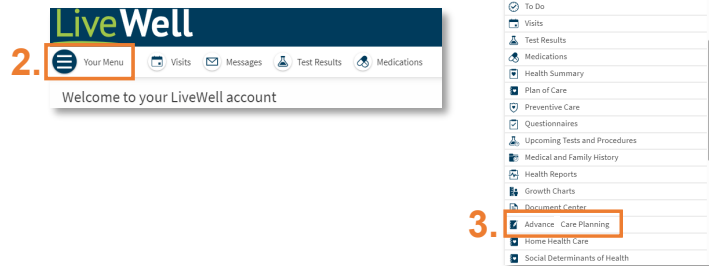
SKIP DOWN TO STEP 5.



Accessing your Advance Care Planning information via your computer

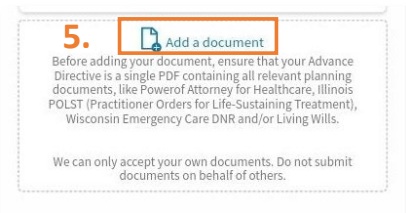
1. Log into www.livewellaah.org
2. Click on the 'Your Menu' in top right corner
3. Scroll and click on 'Advance Care Planning'

SKIP DOWN TO STEP 5.



Uploading your Advance Directive Document via phone or computer

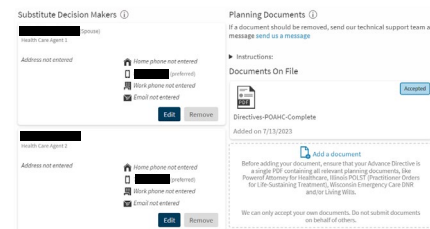
5. Click 'Add a document' and attach the PDF



Validating your Advance Directive Document

Your document will be reviewed and accepted or rejected.

- If **rejected**, you will receive a message via LiveWell with the reasoning.
- If **accepted**, you will see your document as 'Accepted' and be able to view your Substitute Decision-Makers.



Questions?

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