Registration for Birthing Center Tour in Spanish - Advocate Illinois Masonic

- 1. Clients can take a tour anytime in pregnancy.
- 2. Early discussion of IL Masonic and tour recommended.
- 3. Provide client with handout while waiting to see their health care provider.
- 4. Assist client with registration on their device or office computer. (Website currently in English)
- 5. Private information provided is secured and only accessible by the educators and registration team

How to assist to register the client

1. Go to the registration page on Advocate Health website by using this direct link or QR code



- 2. Assist client with registration on their own device or register the client on an office computer. Fill in at least the following information.
 - a. Name
 - b. Email (Needed for the Zoom class invitation delivery)
 - c. Phone number
 - d. Client date of birth may qualify for healthy families program (free prenatal classes/doula support)
 - e. Due date
 - f. Physicians name Midwives at IWS, Heartland or other location
 - g. May fill in complete client information in full or may fill in other information with an X or 0 if numbered entry field
 - h. If client has no mail help the client set up a free Gmail account or register with only phone. If registering only with a phone number please email immc-perinataleducation@aah.org so we may contact the client in advance by phone with log on information.
- 3. Inform client
 - a. Write in client tour date and time on the patient handout in the space provided. (Color flyers will be provided)
 - b. Tour will be given by a Spanish speaking nurse
 - c. Class on Zoom
 - i. clients do not need to have their camera on for Zoom unless desired
 - ii. class less than one hour
 - d. Instructions for the class and Zoom have secured log in sent the day of the class to the client's email
 - e. Can use any device to log on to the class to see photos of the medical center (cell phone, laptop, computer, or tablet)
 - f. Free Spanish prenatal class information will be provided by the nurse on the Zoom class.
 - g. Inform client that they can contact a nurse educator at immc-perinataleduation@aah.org (on flyer)

- 1. Questions from prenatal staff
- 2. Client questions
- 3. Copies of Spanish flyers order more copies in color through Donna King or perinatal education.