

**Advocate Illinois Masonic Medical Center
Family Medicine Elective**

Site Preceptor: Kathleen Rowland, MD

Student Coordinator: Teresa Johnson
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Reporting Time: 7:45am (please call me when you arrive)

Reporting Place: Advocate Illinois Masonic Medical Center
Main Lobby
836 W. Wellington Avenue
Chicago, IL 60657

Rotations will be cancelled if forms and information are not complete and approved a minimum of two (2) weeks prior to the start of the rotation.

Family Medicine is a four-week elective, offered to Medical Students from Affiliated and Non-Affiliated Medical Schools.

- Students must be from a LCME or AOA accredited medical school.

On first day of the rotation student reports to Student Coordinator. (Check with your school when your orientation lands on a Holiday.) Orientation is mandatory.

All students will require access to CARENET/Care Connection (***AIMMC's web-based patients information system***). All web-base training sessions will be scheduled by the Staff Coordinator. The following Computer Access Forms will be needed to create an account. Submit forms with your application. ([Click on Site Page for Forms](#))

- Care Connection – Non-Employee
- Non-Employee Confidentiality Agreement

Things to know:

- You will receive a hospital ID "must wear above waist and visible"
- View mandatory "Time out Video"
- A pager will be assigned
- Mandatory - Family Medicine Conference held every Friday, at 8:30am in the Center For Education Building (CFE), Ringel Rooms.
- A call room is available. Overnight calls are every 5th night
- Call room key's will be issued
- Meal Tickets will be provided when on call
- Bring a short student lab coat
- Scheduled absences require prior approval by Site Preceptor before beginning of rotation
- Any unplanned absences must be reported to Student Coordinator 773-296-7059

Parking:

Street parking is available at a premium. Medical students are allowed to park in the free lot. You will need a sticker for your vehicle. The sticker can be retrieved from the parking office that is located in the Wellington Parking Garage on the main surface level near the Nelson Ave exit. For more information call 773-296-5434.

On final day of rotation: Student clearance form is to be completed and returned to Student Coordinator along with ID badge, pager and keys.

If Lost/damaged - replacement fees are:

ID badge	\$10.00
Pager	\$45.00
Key	\$10.00/Each